

Heartland Christian School
Parental Acknowledgement of Electronic Device (Phones, I-pods, etc.) Policy

The Administration of Heartland Christian School has determined that certain circumstances may exist that makes the possession of a cell phone by some students a necessity. This document outlines this policy and only students with a signed copy of this acknowledgment on file may have a cell phone on school property or on school sponsored trips under the conditions outlined below. For families with more than one child, each child must have a separate form on file. By signing this document, you are affirming that you understand and consent to the following policy and that you have discussed these provisions with your student:

- 1.1. I have determined that it is necessary for my child to have a cell phone.
- 1.2. While on school property or on school sponsored trips, my student is not allowed to use his or her cell phone or have it where it is anywhere visible from 8:00 am to 3:15pm. On school sponsored trips, school personnel will determine acceptable use and possession of cell phones on a trip-by-trip basis.
- 1.3. If a phone is seen by a teacher or other staff member, whether the phone is on or off or even being used, it will be immediately confiscated and it will be held until the principal releases it directly to me.

Exceptions: 1. Phone will be on top of desk turned over during class.
 2. Phone will only be used in classes where teacher is requiring use of device.
- 1.4. Before being returned, a student may be required to unlock the phone so that a staff member may inspect it. My student may face further disciplinary action if inappropriate material or evidence of use during school hours is found on the phone.
- 1.5. If another student's phone is found to have evidence on it that indicates that my student has used his or her phone during the hours listed No. 2 above, he or she will be subject to disciplinary actions and will be required to turn over his or her phone upon request. At that time, the provisions of this policy will apply fully.
- 1.6. In the sole discretion of the principal, the privilege of being able to possess a phone on campus or while on school-sponsored trips may be revoked at any time and with no notice. Additional restrictions may be placed on my student before such privileges are reinstated, if they are reinstated at all.
- 1.7. For repeat offenders, the principal may place additional restrictions on cell phone possession for my student without notice. This may include a requirement that his or her phone be turned into the office each morning and returned each afternoon during which time the school will assume no responsibility for the phone in the event that it is lost, stolen, damaged, or otherwise compromised.
- 1.8. **If I need to contact my student, I will NOT contact him or her via cell phone** during the hours listed in No. 2 above and will follow the Handbook procedures with regard to this.
- 1.9. As always, I will be supportive of decisions that are made by teachers, administrators, and staff with regard to my student.

Signed _____

Date _____